

1.0 PURPOSE OF POLICY

- 1.1 To outline the process for placement of students in classes each year.

RATIONALE:

Timboon P-12 School advocates the formation of classes based on mixed academic abilities and is inclusive of all students regardless of gender, culture, class or disability. The school also acknowledges the importance of consistent and positive peer relationship for optimal learning. Students learn in different ways and at different rates and we can all learn from each other.

2.0 PRINCIPLES

In assigning students to a class or home group the following principles will be considered.

- 2.1 Each child will be given the opportunity to be part of a class that provides the best learning environment.
- 2.2 Classes will be a balanced representation taking into account the social, emotional, academic, gender, special needs and physical characteristics of each student.
- 2.3 Prior knowledge will be utilised during the process.
- 2.4 Consideration will be given to peer group relations.
- 2.5 That age appropriate placement is made.
- 2.6 That all students are given the opportunity to experience success in a class by teachers providing appropriate adjustments to subject delivery and content.
- 2.7 That withdrawal or exclusion from a class is based on sound educational rationale and has been approved by a member of the Principal class. E.g: The student has not participated in necessary prior learning units.
- 2.8 At the end of third term the P-6 Assistant Principal will invite parents, via the newsletter, to make written requests regarding any exceptional circumstance that require special consideration for their child's placement.
- 2.9 Where possible P-6 students will not be placed with the same teacher in two consecutive years. If this is necessary a phone call will be made to parents prior to final decision.

3.0 HOW THIS POLICY WILL BE PUT INTO PRACTICE

Once the class structure for the following year has been decided the following process will take place.

- 3.1 Boy/girl splits will be determined.
- 3.2 Parental requests will be considered and this information will be given to each Year Level Coordinator.
- 3.3 Current year level teachers will place students into their new classes in consultation and under the guidance of the Year Level Coordinator.
- 3.4 Mixed ability grouping: Every class will endeavour to have an even spread of academic ability and social emotional needs.
- 3.5 Boy and girl distribution will be even wherever possible. Due to electives this may not be possible for some secondary classes
- 3.6 Careful consideration will also be given to the possible impact of peer groupings.

Timboon P-12 School
Assigning Students to Classes

POLICY

- 3.7 Specialist teachers and previous teachers are invited to have input into class groupings.
- 3.8 If a parent request is unable to be met, the Assistant Principal will notify the parent.
- 3.9 Final changes to classes will be subject to Principal class discretion.

4.0 EVALUATION

- 4.1 Teacher/Parent Feedback
- 4.2 School Council
- 4.3 Student Surveys