

Timboon P-12 school
Parent/Guardian Code of Conduct

POLICY

1.0 PURPOSE OF POLICY

We seek to provide an open and friendly learning environment, which values and actively encourages parents/guardians to our school. At the same time we recognise our duty of care to ensure a safe environment for our students and staff, and we recognise our responsibility to protect our staff and students from intimidation and abuse, verbal, non-verbal and physical.

2.0 PRINCIPLES

- To provide a safe and secure environment for our students and staff
- To establish protocols and procedures that effectively monitors and manages visitors, whilst not compromising the open and inviting nature of our school.

3.0 HOW THIS POLICY WILL BE PUT INTO PRACTICE

Implementation:

- Whilst we actively encourage an inviting and open school, the safety of our students, staff and resources remain our highest priorities.
- Parents/Guardians are defined as all people with a direct family link to a student.
- Comfortable and non-intimidating waiting and interviewing spaces will be made available.
- Parents/Guardians may require a Working with Children Check – see WWC Check policy.
- The above mentioned process for managing and monitoring visitors will be regularly published in the school newsletter.
- Parents/Guardians who have failed to display appropriate behaviour will be redirected to the school office, or teacher in charge, by a staff member, where the issue will be resolved.
- Under the Summary Offences Act 1966 and subsequent amendments, the Principal reserves the right, and has the authority to prohibit, any potential visitor from entering or remaining within the school, and also has the authority to invite or exclude people from using or being within the school boundaries outside school operating hours.
- The school's emergency management procedures will ensure that Parents/Guardians within the school at the time of any emergency or practice drill, will be recognised and be appropriately catered for.

Evaluation:

- This policy will be reviewed as part of the school's three-year review cycle, and, at times, when our emergency management procedures are under review.